



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

HIGHLANDS RANCH COMMUNITY ASSOCIATION, INC.  
REGULAR MEETING OF THE DELEGATES AGENDA  
June 15, 2021  
5:30 p.m.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/264810165>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 264-810-165

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<u>Business Meeting</u>	<u>Approximate Time</u>
1. Remarks from Invited Guests: HRMD General Manager, Mike Renshaw	5:30 p.m.
2. Call to Order	5:50 p.m.
3. Proof of Notice of Meeting	5:51 p.m.
4. Roll Call / Establishment of Quorum	5:52 p.m.
5. Approval of Minutes from the Preceding Meeting of Delegates on May 18, 2021	5:55 p.m.
6. Board of Directors Reports	6:00 p.m.
a. Jim Allen, Krystal Woodbury, Brock Norris, Scott Lemmon, Melissa Park	
7. Backcountry- Mark Giebel	6:10 p.m.
o Base Camp Site Planning RFP	
8. Facilities Update- Ken Joseph	6:40 p.m.
o 2021 Surplus Projects	
o Eastridge Remodel	
9. Continued / New Business	6:50 p.m.
10. Member Forum (Sign up in advance and 3-minute time limit)	6:51 p.m.
11. Delegate Forum (Sign up in advance and 3-minute time limit)	6:55 p.m.
12. Adjournment	7:00 p.m.

The Board of Directors Meeting follows immediately upon adjournment of Delegate Meeting.  
The Next Delegate and Board meeting will be held on Tuesday, July 20, 2021

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*Disclaimer – This packet is provided for informational purposes only and is subject to change. Other matters may be considered as deemed appropriate. Some documents or information may have been unavailable at the time this agenda was prepared. For additional information, contact: [annie.vincent@hrcaonline.org](mailto:annie.vincent@hrcaonline.org). The Board Working Session, Regular Delegate Meeting, Board of Directors Meeting, and all other HRCA Committee Meetings are open to our Members.*



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# HIGHLANDS RANCH

## COMMUNITY ASSOCIATION

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HIGHLANDS RANCH COMMUNITY ASSOCIATION, INC.

REGULAR MEETING OF THE DELEGATES MINUTES

May 18, 2021

5:30 p.m.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/327585821>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 327-585-821

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1. **Remarks from Invited Guests:** South Metro Fire, Mike Dell'Orfano provided an update about the fire district. Mike presented about operational changes created from COVID, incident types, inspections, the new fire station, wildfires, and future plans. Questions occurred.
2. **Call to Order:** 6:02 p.m.
3. **Proof of Notice of Meeting**
4. **Roll Call / Establishment of Quorum:** A quorum was established. 21,618 lots of 31,338 lots were present.
5. **Approval of Minutes from the Preceding Meeting of Delegates on April 20, 2021**  
**ACTION:** The April 20, 2021 Delegate Minutes were adopted by unanimous consent.
6. **Board of Directors Reports:** Jim Allen provided a PowerPoint presentation. Jim presented about the first and second Delegate elections, the April QBR, mask requirements, and the 4<sup>th</sup> of July parade.
7. **Community Relations Update:** Jamie Noebel provided a PowerPoint presentation. Jamie presented about past events including the virtual health series, blood drive and cocktails class. Upcoming summer events include culture on the green, music at the mansion, community trunk sale, comedy night, pop up symphony event and more.
8. **Facilities Update:** Ken Joseph provided a PowerPoint presentation. Ken presented about facility usage, operational changes, Southridge maintenance closure and swim updates.
9. **Continued / New Business:** None
10. **Member Forum:** None
11. **Delegate Forum:** Rebecca Rothwell, #26 asked about dandelion weeds in yards and staff vaccinations.
12. **Adjournment:** 6:43 p.m.

Respectfully Submitted,

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*Brock Norris, Secretary*

000002

*Enhancing property values and creating quality of life through recreation, community events, and leadership*

DISTRICT DELEGATE ROLL CALL  
MEETING DATE: MAY 11, 2021  
RECORD DATE: MAY 18, 2021

Instructions:  
For initial role call:  
- For Delegates who are present - place an "X" in column C in the

Dist No.	DELEGATE NAME	Enter "X" if Present Enter "P" if Proxy	Enter "F" if in Favor Enter "O" if Opposed Enter "A" if Abstained Enter "S" if Split	Total # of Lots	LOTS*	PROXY	F+O+A	TOTAL IN FAVOR	TOTAL OPPOSED	TOTAL ABSENTIONS
1	LESLIE WALKER	X		297	297					
2	JENIS BOEHA			266						
3	SAMARA LYON-FRICK	X		184	184					
4	ROY KING (Stratton Ridge)	P		153		153				
5	JUDY DYK (Bradford Hills)	X		108	108					
6	KEANAN CYPHER (Sugarhill)			126						
7	MICHAEL RILEY			295						
8	HEATHER BLAKE (Chalet)			97						
9	STEP LEBOLPH (Rimington Bluffs)	X		50	50					
10	JIM MATSEY	X		143	143					
11	DEREK LONG			251						
12	CONNIE ROSEL (Falcon Hills)	X		113	113					
13	HILARY PRICE	X		199	199					
14	TAMMY KELLY	X		185	185					
15	JUSTIN HILL			208						
16	ELIZABETH STROCK	X		105	105					
17	GREG HERMAN	X		166	166					
18	GLENN PROULX	P		318		318				
20	JEAN REHNE	X		208	208					
21	JOE STEWART	X		189	189					
22	BRYAN WALSH			132						
23	DONNICK ESPPOSITO			142						
24	CONNIE ROSEL	X		83	83					
25	ANDY JONES			438						
26	REBECCA ROTHWELL	X		183	183					
27	KATH GLENN	X		242	242					
28	BRYAN WALSH			48						
30	BRAD STAYER (Timberline)	X		368	368					
40	FRANK IMPENNA	X		368	368					
41	DAN DEBACCO			366	366					
49	KARLA LAURENT	X		291						
50	LINDA WALLETT (Glenshades)	X		345	345					
51	VACANT			253						
52	CLINTON CAVE	X		234	234					
53	SHARYN LANDIS			171						
60	VACANT			181						
61	JEFF ROHR	X		105	105					
62	NANCY SMITH	X		197	197					
63	TODD LANGRVAE	X		51	51					
64	CHRIS BAYEE	X		130	130					
65	DON WOODLAND			96						
66	TOM BEHNER			224						
68	BOMAR ALVARADO			152						
69	LOUISE ANNARI			182						
70	TERI HELMSTAD (The Village)	X		81	81					
71	CONNIE ROSEL (Falcon Hills South)	X		26	26					
73	VACANT			1,184						
74	BILL BUETTNER			940						
75	SUSAN O'BRIEN			74						
76	JENNIFER MITKOWSKI			223						
77	MELISSA SMESSEART	X		420	420					
78	AMET GUPTA			274						
79	GRACE MCMAHON (The Retreat)			101						

Dist No.	DELEGATE NAME	Enter "X" if Present Enter "P" if Proxy	Enter "F" if in Favor Enter "O" if Opposed Enter "A" if Abstained Enter "S" if Split	Total # of Lots	LOTS*	PROXY	F+O+A	TOTAL IN FAVOR	TOTAL OPPOSED	TOTAL ABSENTIONS
80	MONICA WADSEN (PA20)	X		1,533	1,533					
81	AL BONGEAU			20						
82	KURT HUFFMAN	X		778	778					
83	ANDY NATALIE			180						
84	DAVID ALBERT	X		785	785					
85	DEBORAH SPICER	X		784	784					
86	CRYSTAL BRYANT	P		1,290		1,290				
87	VACANT (Indigo Hill)			481						
88	CAROLYN CROOM (Weatherstone)	X		294	294					
89	JUDI RILEY (Villages at H.R.)	X		323	323					
90	MICHAEL DEVINNY (Spacely)			250						
91	GINGER NEST (Sisters Village)			199						
92	MICHELLE RATCLIFF (Canyon Ranch)	X		440	440					
93	VACANT			260						
94	AL PELKOWSKI (Westridge Knolls)			617						
95	TOM HALL (Coventry Ridge)	X		56	56					
96	DOUG MORTON (Highwoods HOA)			104						
97	WILLIAM SMITH	X		336	336					
98	DANA SCHANTLAND (Sandance @ Indigo Hill)	X		225	225					
99	MICHAEL PETRUCCELLI (Carlyle Park)	X		213	213					
100	PAT KAPTAIN			177						
101	BRUCE PLOTTER	X		111	111					
102	PAULA BACHELLER	X		202	202					
103	VACANT			401						
104	DAN DEBACCO	X		532	532					
105	JOSEPH ADEN	X		853	853					
106	RITA NORRIS	X		226	226					
107	ALDIS SIDES (HR Golf Club)	X		579	579					
108	GRITHE STEW			208						
109	JIM SEBEN (Backcountry)	X		1,252	1,252					
110	MARK DICKERSON (Stonebourn)			87						
111	MIKE WOODLAND (Firelight)	X		1,863	1,863		1,863	932	931	
112	PATTIE MCGUINNESS (Highland Walk)	X		298	298					
113	FRANK IMPENNA	X		517	517					
114	CLAY KARR (The Heights)	X		1,652	1,652					
115	BACK JACQUART (Bromstones)	X		359	359					
116	ROBERT STRAUSS (Tresana)	X		557	557					
120	VACANT (Creek Tower Residences)			318						
212	VACANT (Stonebridge)	X		77	77					
213	KAREN BURCH (Palomino Park-Gold Peak)	X		523	523					
TOTAL				31,238	19,857	1,761	1,863	932	931	
QUORUM 51%				15,982				21,618	1,356	

\*If the number of lots column is filled out, it indicates that the delegate was present in person or by proxy for this meeting.



# HIGHLANDS RANCH

## COMMUNITY ASSOCIATION

### Board of Director's Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/264810165>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 264-810-165

June 15, 2021

5:30 p.m.

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**1. Call to Order**

**2. Establishment of Quorum/Roll Call**

**3. Proof of Notice of Meeting**

*The Board Chair will remove any Consent Agenda item upon timely request of any Board member or Member of the Association who has an interest in the item. A request is timely if made prior to the Board vote on the Consent Agenda. Items removed from the Consent Agenda will then be considered separately by the Board immediately following action on the Consent Agenda or placed later on the agenda at the discretion of the Board.*

**4. Consent Agenda**

- Approval of Minutes of Action from the May 18, 2021 Board Meeting
- Approval of Finance Committee Minutes from May 17, 2021
- Approval of Architectural Review Committee Minutes from May 5 & 19, 2021
- Approval of Development Review Committee Minutes from May 12, 2021
- Approval of Resolution 21\_05\_09: CIS and Assessment Fee schedule revisions
- Approval of Resolution 21\_06\_10: ARC and DRC Guideline Revisions
- Approval of Resolution 21\_06\_11: Judicial Foreclosure of 631 White Cloud Drive
- Approval of Resolution 21\_06\_12: Judicial Foreclosure of 6420 Silver Mesa Drive, #C
- Approval of Resolution 21\_06\_13: Procurement Policy
- Approval of 2021 Parade Budget
- Approval and Reappointments of Finance, Architectural, Development Review Committees Candidates and Charters

**5. Forum - Member**

**6. Director Comments**

**7. Committee Reports**

- Delegate Meeting
- Architectural Review Committee
- Development Review Committee
- Commercial Review Committee
- Finance Committee
  - Review of the May 2021 Financials
  - Approval of the May 2021 Financials

**8. General Manager Report**

**9. Continued Business**

**10. New Business**

**11. Delegate Forum**

**12. Adjournment**



# HIGHLANDS RANCH

## COMMUNITY ASSOCIATION

### Board of Director's Meeting Minutes

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/327585821>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 327-585-821

May 18, 2021

5:30 p.m.

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1. **Call to Order:** 6:45 p.m.

2. **Establishment of Quorum/Roll Call:** A quorum was established. Directors Jim Allen, Krystal Woodbury, Melissa Park, and Brock Norris were present. Scott Lemmon was absent.

3. **Proof of Notice of Meeting**

*The Board Chair will remove any Consent Agenda item upon timely request of any Board member or Member of the Association who has an interest in the item. A request is timely if made prior to the Board vote on the Consent Agenda. Items removed from the Consent Agenda will then be considered separately by the Board immediately following action on the Consent Agenda or placed later on the agenda at the discretion of the Board.*

4. **Consent Agenda**

- Approval of Minutes of Action from the April 20, 2021 Board Meeting
- Approval of Finance Committee Minutes from April 19, 2021
- Approval of Architectural Review Committee Minutes from April 7 & 21, 2021
- Approval of Development Review Committee Minutes from April 14, 2021
- Approval of Resolution 21\_05\_08: Judicial Foreclosure of 8615 Gold Peak Place, #G

**ACTION:** A motion was made by Brock Norris and seconded by Krystal Woodbury to approve the consent agenda.  
Motion carried.

5. **Forum – Member:** None

6. **Director Comments:** Brock Norris thanked South Metro Fire for presenting at the Delegate Meeting. Jim Allen thanked staff for working thru all the mask mandates and other COVID challenges.

7. **Committee Reports**

- Delegate Meeting: None
- Architectural Review Committee, Development Review Committee and Commercial Review Committee: Mike Bailey commented about the high volume of submittals that are being reviewed. The credit union going into the former Lodos will begin construction this summer.
- Finance Committee: Karen Jackson and John Phibbs provided a review of the April 2021 Financials. Melissa Park asked about discussion for moving forward any planned projects for 2022 to 2021 with the surplus money.

**ACTION:** A motion was made by Krystal Woodbury and seconded by Brock Norris to approve the April 2021 Financials. Motion carried.

8. **General Manager Report:** Jerry Flannery reported about the change in mask mandate and the 4<sup>th</sup> of July parade contract. Discussion occurred about the 4<sup>th</sup> of July Parade. **ACTION:** A motion was made by Brock Norris and seconded by Melissa Park to move forward with the signing of the 4<sup>th</sup> of July contract for \$9,500.00 with total expenses not to exceed \$25,000.00. Motion carried.

9. **Continued Business:** None

10. **New Business:**

11. **Delegate Forum:** Kurt Huffman, #82 asked about the judicial foreclosure, the meeting start time and the return of in person meetings. Monica Wasden, #80 commented about the 4<sup>th</sup> of July Parade.

12. **Adjournment:** 7:31 p.m.

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Respectfully Submitted,

Brock Norris, Secretary

## **June FYI's**

### **Summer Kick Off**

June 1<sup>st</sup> we kicked off several camps. Everything from STEM, Art, Pottery, Cooking, Drama, Enrichment, and full Day Camp's will be getting the summer started off with fun and engaging activities for children of all ages.

### **Splash Into Summer**

Beginning the first week of June, our itty-bitty kid programs start too! These are great programs for children ages 3-6 to meet some new friends and explore the excitement of summer. These programs focus on different themes to spark the creative imagination of all kids.

### **New Adult Classes**

This month we are kicking off some great adult classes that include Beginning Knitting, Watercolor, Beginning Photography, Drawing and Painting, "Hold onto Your Hat" Country Swing, Country Western Hoedown, Tap, and Financial Seminars! These are great ways to either spark a creative flame or practice an already developed skill.

### **Private Swim Lessons**

HRCA taught over 300 private swim lessons in May 2021. Very popular is the new semi-private household lessons which enable a family to schedule all their children for one time segment for swimming instruction.

### **Race Series**

The 2<sup>nd</sup> Annual Happy Hour Half K will kick off on June 18<sup>th</sup> at Civic Green Park. This family fun race benefits Therapeutic Recreation! The finish line consists of a beer garden, yard games and a live performance by the 6 Million Dollar Band. Our next race is the Independence Day 5K on Sunday, July 4<sup>th</sup> at 8:00 a.m.

### **Fitness**

The Fitness Department is gearing up for the first annual HRCA Fitness Expo that will take place on Saturday, June 19<sup>th</sup> outdoors at the Westridge tennis courts. The event is free and will include fitness class demo's, In-Body scans, meet and greets with our personal trainers as well as some local health and wellness vendors. We already have over 100 people registered and are excited to show the community all that the Fitness Department has to offer.

### **Sports**

In June we are running TKD, fencing classes/camps, Soccer Shots, basketball camps and clinics, volleyball camps and clinics and golf clinics. As we start to open again, people seem eager and excited to get back into sports.

### **Tennis**

HRCA's Junior Team Tennis season has started its 2021 season. This year there are 26 teams practicing and competing weekly with a total of 115 players. Three adult tennis leagues started their season matches this month. The CTA Adult 18 – 39 League and the USTA Adult 40 & Over League started on June 7<sup>th</sup> and the CTA Women's 2.5 18 & Over League started June 9<sup>th</sup>. The next league to start is the CTA Adult 65 & Over League on July 6<sup>th</sup>.

### **Therapeutic Recreation**

May happenings for the TR Program included personal instruction on land and aquatic therapy for many individuals. Thrilling Thursdays, Hip Hop, Basketball, and Special Olympics swim team were popular. Yoga and Tae Kwon Do programs continue to serve participants as well. We are getting the word out about the TR upcoming summer program offerings, including volunteer opportunities.



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

## DEVELOPMENT REVIEW COMMITTEE

DATE: May 12, 2021

### MEETING MINUTES

#### I. Call to Order

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The meeting was called to order at 6:00 p.m. by Chairman Zell Cantrell.

Roll call was taken by Secretary Madlambayan.

Member Name	Present	Absent	Excused
Zell <b>Cantrell</b> , Chairperson	✓		
Rob <b>Mierau</b> , Vice-Chair (Arrived at 6:13 PM)	✓		
Ariel <b>Madlambayan</b> , Secretary	✓		
Doug <b>Flin</b>	✓		
Karie <b>Westphal</b>	✓		
Erik <b>Okland</b>	✓		
Greg <b>Banks</b> (Arrived at 6:13 PM)	✓		

Also in attendance:

Cassie Thomas, HRCA CIS Manager

Vic Lauer, Ent Credit Union

Todd Wheeland, Ent Credit Union

#### II. Review and Approval of April 14, 2021 Minutes

##### Action:

A motion was made by **A. Madlambayan** to Accept the April 14, 2021 minutes and publish as written, seconded by K. Westphal.

- **5** member(s) **Concur**;
- **0** member(s) **Dissent**;
- **1** member(s) **Abstain- Doug Flin.**

#### III. 8545 S. Quebec Street- Ent Credit Union | Site Improvement Plan- Resubmittal

Scope of Project: Site Plan Amendment to convert existing restaurant to small branch credit union. Proposed exterior renovations and the addition of parking lot Interactive Teller Machine (ITM) with covered canopy. Formerly Lodo's Bar & Grill.

Vic Lauer and Todd Wheeland were in attendance and presented the modifications made based on the previous DRC review and comments.

The Committee appreciated the changes made and felt the overall design would be successful.

Key Comments:

- Add wheel stops to the parking spaces adjacent to the ITM drive lane. Use the wheel stops to allow for at least a 2' overhang, so large vehicles do not impact the drive lane.

- Ensure that the photometric plan matches the site layout. There were concerns that the lighting levels near the south end of the site and the ITM drive lane might not be adequate.
- The Committee would like the applicant to consider landscape improvements at the ITM drive lane, however, they understand that a future ITM is being considered in that general area, and will address at the time of a future submittal.

**Action:**

A motion was made by **D. Flin** to **Approve the plans with the condition of adding additional wheel stops adjacent to the ITM drive lane, seconded by G. Banks.**

- **7** member(s) **Concur;**
- **0** member(s) **Dissent;**
- **0** member(s) **Abstain.**

**IV. Non-Agenda Resident Comments-**

There were no residents in attendance.

**V. Discussion on Updates to the Commercial Guidelines**

The Committee reviewed the draft of the Guidelines prior to the meeting. The following modifications were requested:

- Page 11- C. Air conditioners, fans, vents, antennas, photovoltaic panel arrays and network dishes will need be effectively screened from adjacent grade-level views *at the discretion of the Committee.*
- Page 14- XVII. Provide hyperlinks to Douglas County Zoning regarding lighting specifications.
- Page 15- J. Add- *It is recommended lights not be installed more than 45 days prior to the holiday and should be removed within 30 days following the holiday.*
- Minor grammatical changes were also noted.

**Action:**

A motion was made by **D. Flin** to **Approve the Commercial Guidelines as noted; and recommend to the HRCA Board of Directors for approval and adoption,** seconded by **R. Mierau.**

- **7** member(s) **Concur;**
- **0** member(s) **Dissent;**
- **0** member(s) **Abstain.**

**With no further business, the meeting adjourned at 6:57 pm.**

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Zell Cantrell, Chairperson  
Development Review Committee

Rob Mierau, Vice-Chair  
Development Review Committee



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

## ARCHITECTURAL REVIEW COMMITTEE

DATE: May 5, 2021

### MEETING MINUTES

I. **Call to order**

The meeting was called to order at 5:30 p.m. by Laurie Allred, Committee Chair

Roll call was taken and a quorum was established.

Member Name	Present	Absent	Excused
Laurie Allred, Chair	✓		
Dan DeBacco	✓		
George Elliott	✓		
Jerry Jeter			✓
Jonathan Fuller			✓
William Smith	✓		
Karie Westphal	✓		
Sue Foppe	✓		
Elizabeth Sable	✓		

Also in attendance:

Cassie Thomas, CIS Manager  
Cathleen Mierau, Residential Coordinator

I. Approval of Minutes from April 21, 2021 Meeting - Meeting Minutes were approved from previous meeting.

II. New business:

- Architectural reviews – The Committee members reviewed submittals.
- Ms.Thomas announced the Architectural Guidelines would be sent out electronically following the meeting. Anyone, who requested a paper copy, would receive one. The guidelines will be discussed at the May 19<sup>th</sup> meeting.

With no further business, the meeting adjourned at 7:15 PM.

\_\_\_\_\_  
Laurie Allred, Architectural Review Committee Chairman



# HIGHLANDS RANCH

## COMMUNITY ASSOCIATION

### ARCHITECTURAL REVIEW COMMITTEE

DATE: May 19, 2021

### MEETING MINUTES

#### I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Laurie Allred, Committee Chair

Roll call was taken and a quorum was established.

Member Name	Present	Absent	Excused
Laurie Allred, Chair	✓		
Dan DeBacco	✓		
George Elliott	✓		
William Smith			✓
Karie Westphal			✓
Sue Foppe	✓		
Elizabeth Sable	✓		

Also in attendance:

Cassie Thomas, CIS Manager  
 Cathleen Mierau, Residential Coordinator  
 Patrick Burke – Homeowner  
 David L. Jacques – Homeowner

#### I. APPOINTMENTS:

- 5:45 pm - 9322 Crestmore Way – Paint submittal – Terry Maltarich – Ms. Maltarich decided to go with the Architectural Review Committee’s original approval and not attend the meeting.
- 6:00 pm – Castle Ridge Circle – Artificial Turf Submittal – Daniel Ruth- Mr. Ruth explained to the Committee why he was asking for a variance for his artificial Turf. The Committee agreed to have him extend his pavers so there would be a separation between his sod and artificial turf and agreed to give him a variance to 6” from his fence line.

#### II. NEW BUSINESS:

- ARCHITECTURAL REVIEWS – The Committee Members reviewed submittals.
- RESIDENTIAL IMPROVEMENT GUIDELINES – Ms. Sue Foppe moved to approve RIGS and forward to the Board for approval. Mr. George Elliott second the motion and all members were in favor.

- Mr. Patrick Burke asked about his paint submittal. Ms. Cassie Thomas asked him to contact our office the following day.
- Mr. David Jacques inquired about his dog door submittal. Ms. Cassie Thomas told him the office would look into it and to contact our office the following day.

With no further business, the meeting adjourned at 7:20 p.m.

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**Laurie Allred**, Architectural Review Committee Chair

## Community Relations March/April Update

### May Events

#### **Virtual UCHHealth Series: "Hernias"**

May 5 – 23 Households Attended

#### **Everyday Heroes Blood Drive**

May 6 – 148 units donated

#### **Virtual Masterclass: Tiki Cocktails w/ Flor De Cana**

May 13 – 57 attendees

#### **Hooked on Fishing**

May 15 – Fly'n B Park 40 tickets sold (Sold Out)

#### **Culture on the Green**

May 15 – Civic Green Park, 6:30 p.m. – 8:00 p.m.

International Youth Ballet- 400 Attended

#### **Spring Trunk Sale**

May 15 – Eastridge Recreation Center, 9:00 a.m. – 1:00 p.m.

45 vendors, 500 attendees

#### **101<sup>st</sup> Army Hot Seven Jazz Band – Live & Streaming Event**

May 29 – Central Park and Facebook Live, 5:30 p.m.

75 Attended, 1.2k views on live stream

### June Events

#### **Adult Swim**

June 9 – Eastridge Outdoor Pool, 4:30 p.m. – 7:30 p.m.

Join us for our popular Adult Swim Party at the Eastridge Recreation Center Outdoor Pool. Imagine a no-fuss, easy-breezy evening mingling among an adult crowd... In your bathing suit! Bring your float, a picnic dinner or snacks, your ID for our cash bar and enjoy a relaxing, fun night at the pool!

#### **Classic Car Show**

June 12 – Cherry Hills Community Church 10:00 a.m. – 2:00 p.m.

The 21st annual Highlands Ranch Cultural Affairs Association Classic Car Show returns this year! This is the perfect weekend activity that the whole family will enjoy. Get out of the house and see some great unique and classic cars, service vehicles, and trucks!

#### **Music at the Mansion**

June 15/16 & 22/23 – Highlands Ranch Mansion; 5:30 – 7:00 p.m.

Enjoy an evening outdoors at Music at the Mansion brought to you by the Highlands Ranch Cultural Affairs Association! The Historic Highlands Ranch Mansion is the perfect backdrop for a Tuesday night concert featuring local bands. Bring chairs or a blanket, a picnic and relax while enjoying a variety of music.

#### **Open Play with the Lone Tree Symphony**

June 17 – Southridge Recreation Center, 7:00 – 9:00 p.m.

Join the Lone Tree Symphony Orchestra for Open Symphony! Everyone who plays an orchestral instrument is invited to play along at a community open play session with the Lone Tree Symphony.

**Comedy Night ft. Elliot Woosley**

June 18 – Southridge Recreation Center, 7:00 – 8:00 p.m.

Enjoy a comedy performance at Southridge! This program will treat you to an evening of laughs and comedy relief. Featuring Comedy Works' Elliot Woolsey! Elliot Woolsey is a larger than life stand-up comedian from Denver, Colorado. Towering at an unnatural 6'5", and weighing in at barely-healthy 250 pounds, Elliot's high-energy, commanding stage presence, and relatable material has made him a rising star in the Denver comedy scene. Elliot is the winner of the 2012 Comedy Works new faces contest, and has become a regular at the club, opening for amazing acts like T.J Miller, Todd Glass, and Josh Blue.

**Culture on the Green ft. Michael Friedman Band**

June 25 – Civic Green Park, 6:30 – 8:00 p.m.

The Michael Friedman Band was formed in 2003. They will get you moving with their musical blend of R&B, funk, jazz & originals! The group has a proven performance track record throughout the Colorado Front Range. They have become a favorite of music lovers across the state.

**Please check our web pages:**

[HRCA Facility opening guidelines](#) to see all that is currently open and accessible.

[HRCA Event Calendar](#) for alternate dates and more information on upcoming events.

[HRCA COVID-19](#) page for up to date information and links to helpful resources during the COVID crisis.

[HRCA at Home](#) created to give people virtual opportunities to keep our audience active, engaged and entertained during this uncertain time.



**Minutes of the May 17, 2021 Finance Committee Meeting  
Highlands Ranch Community Association, Inc.**

<u>Committee Members Present:</u>	<u>Staff Members Present:</u>	<u>Committee Members Absent:</u>
Briceson Kahler	John Phibbs, Finance Director	Krystal Woodbury
Mikel Wilcox	Karen Jackson, Accounting Manager	
John Mackowiak		
Rolands Vilums		

Karen Jackson called the meeting to order at 6:00 p.m. via GoToMeeting online. A quorum of the Finance Committee Members was present.

The Finance Committee reviewed the April 19, 2021 Finance Committee meeting minutes.

**A motion was made to approve the April 19, 2021 Highlands Ranch Community Association Finance Committee meeting minutes as presented. The motion was approved unanimously.**

**Motion:                    Briceson Kahler                    Second:                    Rolands Vilums**

The Finance Committee then reviewed and discussed the April 30, 2021 HRCA Financial Statements. The actual to budget favorable/unfavorable variances were identified, explained and discussed. The following specific topics were discussed:

- Administrative Fund:
  - For the month and year-to-date ending April 30, 2021, Total Revenues for the Administrative Fund are 7% and 2% favorable to budget.
  - For the month and year-to-date ending April 30, 2021, Total Expenses for the Administrative Fund are 3% unfavorable and 4% favorable to budget, respectively.
  - Year-to-Date Net Revenues for the Administrative Fund before transfers are 18% favorable to budget.
- Recreation Fund:
  - For the month and year-to-date ending April 30, 2021, Total Revenues for the Recreation Fund are 3% and 12% favorable to budget.
  - For the month and year-to-date ending April 30, 2021, Total Expenses for the Recreation Fund are 9% and 7% favorable to budget.
  - Year-to-Date Net Revenues for the Recreation Fund before transfers are 2310% favorable to budget.
- Backcountry Fund:
  - For the month and year-to-date ending April 30, 2021, Total Revenues for the Backcountry Fund are 98% and 83% favorable to budget.
  - For the month and year-to-date ending April 30, 2021, Total Expenses for the Backcountry Fund are 7% unfavorable and 2% favorable to budget.
  - Year-to-Date Net Expenses for the Backcountry Fund before transfers are 17% unfavorable to budget.

**Minutes of the May 17 2021 Finance Committee Meeting - Continued  
Highlands Ranch Community Association, Inc.**

**A motion was made to recommend that the HRCA Board of Directors accept the April 30, 2021 Highlands Ranch Community Association Financial Statements. The motion was approved unanimously.**

**Motion:           Mikel Wilcox                   Second:           Briceson Kahler**

It has been suggested that the Committee would like to encourage HRCA management to put out for bid our general liability and casualty insurance coverage for 2022 and then every 3 to 5 years thereafter. Such a bid process would enlist at least 3 separate bids. All Finance Committee members were in agreement with this proposal.

The next Finance Committee meeting is scheduled for Monday June 14, 2021 at 6:00 p.m. at the Eastridge Recreation Center in the Aspen Vail Conference Room .

The meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

Karen Jackson  
Highlands Ranch Community Association, Accounting Manager