HIGHLANDS RANCH
COMMUNITY ASSOCIATION

Board of Director's Annual Meeting Minutes
March 9, 2021
Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/845165485
You can also dial in using your phone.
United States: +1 (408) 650-3123
Access Code: 845-165-485
5:30pm

---

1. **Call to Order:** 7:19 p.m.

2. **Establishment of Quorum/Roll Call:** A quorum was established. Directors Scott Lemmon, Krystal Woodbury, Melissa Park, Jim Allen and Brock Norris were present.

3. **Proof of Notice of Meeting**

   The Board Chair will remove any Consent Agenda item upon timely request of any Board member or Member of the Association who has an interest in the item. A request is timely if made prior to the Board vote on the Consent Agenda. Items removed from the Consent Agenda will then be considered separately by the Board immediately following action on the Consent Agenda or placed later on the agenda at the discretion of the Board.

4. **Approval of the March 10, 2020 Board of Director Annual Meeting Minutes:**

   ACTION: A motion was made by Jim Allen and seconded by Krystal Woodbury to approve the March 10, 2020 Annual Meeting Minutes. Motion carried.

5. **Appointment of Officers:** A motion was made by Krystal Woodbury and seconded by Brock Norris to appoint Jim Allen, President; Krystal Woodbury, Treasurer; Brock Norris, Secretary; Scott Lemmon, Vice-President; Melissa Park, Vice-President.

6. **Board of Director's Duties and Responsibilities/Conflict of Interest Acknowledgement:** All Directors completed and signed the disclosure.

7. **Forum – Member:** None

8. **Director Comments:** The Directors thanked everyone for participating in the election and everyone is looking forward to another term.

9. **General Manager Report:** Jerry Flannery congratulated the winners and looks forward to continuing another year of leadership within the community.

10. **Continued Business:** None

11. **New Business:**

12. **Delegate Forum:**

13. **Adjournment:** 7:32 p.m.

    Respectfully Submitted,

    _____

    Jim Allen, Secretary