



# HIGHLANDS RANCH

## COMMUNITY ASSOCIATION

HIGHLANDS RANCH COMMUNITY ASSOCIATION, INC.  
REGULAR MEETING OF THE DELEGATES AGENDA

9568 UNIVERSITY BLVD.  
HIGHLANDS RANCH CO 80126

February 15, 2022  
6:00 p.m.

<https://us02web.zoom.us/j/85741426363?pwd=djRhdlI2dUtlS2xhL3lCMXdKZlNaZz09>

Meeting ID: 857 4142 6363

Passcode: 601439

+1 669 900 6833

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### Business Meeting

### Approximate Time

- |  |           |
|--|-----------|
| 1. Guest Speaker: Douglas County Sheriff, Tony Spurlock  | 6:00 p.m. |
| 2. Call to Order   | 6:15 p.m. |
| 3. Pledge of Allegiance  | 6:16 p.m. |
| 4. Proof of Notice of Meeting  | 6:20 p.m. |
| 5. Roll Call / Establishment of Quorum   | 6:21 p.m. |
| 6. Approval of Minutes from the Preceding Meeting of Delegates on January 18, 2022                   | 6:30 p.m. |
| 7. Board of Directors Reports  | 6:35 p.m. |
| 8. Backcountry Update- Mark Giebel <ul style="list-style-type: none"><li>o Fire Mitigation</li></ul> | 6:45 p.m. |
| 9. Board Candidate Introduction and Questions  | 7:05 p.m. |
| 10. Continued / New Business   | 7:40 p.m. |
| 11. Member Forum (Sign up in advance and 3-minute time limit)  | 7:41 p.m. |
| 12. Delegate Forum (Sign up in advance and 3-minute time limit)                                      | 7:45 p.m. |
| 13. Adjournment  | 7:55 p.m. |

The Board of Directors Meeting follows immediately upon adjournment of Delegate Meeting.  
The Next Delegate and Board meeting will be held on Tuesday, March 22, 2022

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*Disclaimer – This packet is provided for informational purposes only and is subject to change. Other matters may be considered as deemed appropriate. Some documents or information may have been unavailable at the time this agenda was prepared. For additional information, contact: [annie.vincent@hrcaonline.org](mailto:annie.vincent@hrcaonline.org). The Board Working Session, Regular Delegate Meeting, Board of Directors Meeting, and all other HRCA Committee Meetings are open to our Members.*



# HIGHLANDS RANCH

## COMMUNITY ASSOCIATION

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HIGHLANDS RANCH COMMUNITY ASSOCIATION, INC.  
REGULAR MEETING OF THE DELEGATES MINUTES

January 18, 2022  
6:00 p.m.

<https://us02web.zoom.us/j/85653430271?pwd=M0NMMN2JYR1hsSkN4SIFMdk5veIVMdz09>

Meeting ID: 856 5343 0271

Passcode: 603781

One tap mobile  
+13462487799

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1. **Guest Speaker:** Mike Renshaw HRMD General Manager provided a PowerPoint presentation. Mike presented about taxes, budgets, early debt retirement, mill levy and special projects. Questions and discussion occurred.
2. **Call to Order:** 6:20 p.m.
3. **Proof of Notice of Meeting**
4. **Roll Call / Establishment of Quorum:** A quorum was established. 18,471 lots of 31,338 lots were present.
5. **Approval of Minutes from the Preceding Meeting of Delegates on November 16, 2021**  
**ACTION:** The November 16, 2021 minutes were adopted by unanimous consent. Motion carried.
6. **Board of Directors Reports:** Jim Allen provided a PowerPoint presentation. Jim presented about virtual and in person meetings, QBR on January 28, the resignation of Gerald Flannery on January 14, Board and Delegate elections, the Board consent agenda and the 501c3 quarterly meeting.
7. **Facilities Update:** Ken Joseph provided a PowerPoint presentation. Ken presented the second quarter capital reserves budgeted expenditures. Questions and discussion occurred.
8. **Backcountry Update:** Mark Giebel provided a PowerPoint presentation about fencing and Backcountry updates. Questions and discussion occurred. Mike Woodland, #111 requested follow up about wildfire concerns, specifically HRCA's fire mitigation efforts and concerns regarding fires and impacts on the wildlife caused by Douglas County's Fireworks display in the Backcountry Wilderness Area in December.
9. **Continued / New Business:** None
10. **Member Forum:** Kyoko Okada commented about fire risk associated with trash/recycling disposal. A call to question was made by Jon Benz, #103.
11. **Delegate Forum:** Colin Campbell, #115 asked about kettle bells and stretching space at Northridge. Samara Lyon-Frick, #3 asked about trash and recycle removal.
12. **Adjournment:** 7:18 p.m.

Respectfully Submitted,

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*Melissa Park, Secretary*

DISTRICT DELEGATE ROLL CALL  
 MEETING DATE: JANUARY 11, 2022  
 RECORD DATE: JANUARY 18, 2022

Instructions:

For initial roll call:  
 - For Delegates who are present - place an "x" in column C in the

Dist. No.	DELEGATE NAME	Enter "X" if Present Enter "P" if Proxy	Enter "F" if in Favor Enter "O" if Opposed Enter "A" if Abstained Enter "S" if Split	Total # of Lots	LOTS*	PROXY	F+O+A	TOTAL IN FAVOR	TOTAL OPPOSED	TOTAL ABSENTIONS
1	JENLIE MILLER	X		297	297					
2	JESSIE ROCHA			266						
3	SAMARA LYON-FRICK	X		184	184					
4	ROY KING (Stratton Ridge)	P		153		153				
5	JUDY DYK (Bradford Hills)			108						
6	JEFF THOMPSON (Sugarhill)			126						
7	MICHAEL RILEY			295						
8	HEATHER BLAKE (Chalet)			97						
9	SUE LEIDOLPH (Remington Bluffs)	X		50	50					
10	JIM MAYNE			143						
11	DEREK LONG	X		251	251					
12	CONNIE ROSEL (Falcon Hills)	X		113	113					
13	HILARY PRICE	X		199	199					
14	TAMMY KELLY	X		185	185					
15	JUSTIN HILL			200						
16	ELIZABETH STROCK	X		105	105					
17	GREG HERMAN	X		166	166					
18	GLENN PROULX	X		318	318					
20	JEAN-REHNE	X		208	208					
21	JOE STEWART	X		189	189					
22	BRYAN WALSH	X		132						
23	DOMINICK ESPOSITO			142	142					
24	CONNIE ROSEL	X		83	83					
25	ANDY JONES			438						
26	REBECCA BOWHILL	X		183	183					
27	KETH GLENN	X		242	242					
28	BRYAN WALSH			48						
30	VACANT (Timberline)			368						
40	FRANK IMPINNA			368						
41	VACANT			366						
49	KARLA LAURENT			291						
50	LINDA MALLETT (Glensides)	X		345	345					
51	SHD BASU			253						
52	CLINTON CAVE	X		234	234					
53	SHAWN LANDS			171						
60	VACANT			181						
61	JEFF ROHR	X		105	105					
62	NANCY SMITH	X		197	197					
63	HOBB LANGRAVE	X		51	51					
64	CHRIS BAYNE	X		130	130					
65	DON WOODLAND	X		96	96					
66	TOM BEHNER			224						
68	HOMAR ALVARADO			152						
69	LOUISE ANNARI			182						
70	TERI HELMSTAD (The Village)	X		81	81					
71	CONNIE ROSEL (Falcon Hills South)	X		26	26					
73	WILL JOHNSON			1,184	1,184					
74	BILL BEUTNER			940						
75	SUSAN O'BRIEN	X		74	74					
76	JENNIFER MUKROWSKI			223						
77	MELISSA SMUSNART	X		420	420					
78	AMIT GUPTA			274						
79	GRACE MCMAHON (The Retreat)			101						

Dist. No.	DELEGATE NAME	Enter "X" if Present Enter "P" if Proxy	Enter "F" if in Favor Enter "O" if Opposed Enter "A" if Abstained Enter "S" if Split	Total # of Lots	LOTS*	PROXY	F+O+A	TOTAL IN FAVOR	TOTAL OPPOSED	TOTAL ABSENTIONS
80	MONICA WADSEN (PA20)	X		1,533	1,533					
81	AL BONNEAU			20						
83	KURT HUFFMAN			778						
83	ANDY NATALIE	X		180	180					
84	DAVID ALPERT	X		705	705					
85	DEBORAH SPER			784						
86	CRYSTAL RIVANT			1,290						
87	JENNIFER HARRIS (Indigo Hill)	X		481	481					
88	CAROLYN GROOM (Weatherstone)	X		294	294					
89	JUDI RILEY (Villages at Elk)			323						
90	MICHAEL DEVINEY (Snoace)	X		250	250					
91	GINGER NIXT (Setters Village)			199						
92	MICHELLE BATCHELFF (Cassoway Ranch)	X		440	440					
93	VACANT			260						
94	AL PELKOWSKI (Westridge Knolls)	X		617	617					
95	TOM HALL (Crestview Ridge)	X		56	56					
96	VACANT (Highwoods HOA)			104						
97	WILLIAM SMITH	X		336	336					
98	DANA SANTIAND (Soundance @ Indigo Hill)	X		225	225					
99	MICHAEL PETRUCELLI (Cortley Park)	X		213	213					
100	PAT KAPTAIN	X		177						
101	BRUCE PEOTTER			111	111					
102	PAULA BACHELLER			302						
103	JON BEZ	X		401	401					
104	VACANT			532						
105	JOSPH ADEN	X		353	353					
106	RITA NORRIS	X		226	226					
107	JALDIS SIDES (Her Golf Club)	X		579	579					
108	GRITHE STEIN	X		308	308					
109	MARILYN MANNING (Backcountry)	X		1,252						
110	MARK DICKERSON (Shogburg)			87						
111	MIKE WOODLAND (Pfeiligh)	X		1,863	1,863		1,863	932	931	
112	PATTE MCGUNNESS (Highland Walk)			298	298					
113	FRANK IMPINNA	X		517						
114	CLAY KAREL (The Hearth)	X		1,652	1,652					
115	COLIN CAMPBELL (Brownstones)	X		359	359					
116	ROBERT STRAUSS (Tresana)	X		557	557					
120	VACANT (Creek Tower Residences)			318						
212	VACANT (Stonesbridge)			77						
213	KAREN BURCH (Palomino Park-Gold Peak)	X		523	523					
	TOTAL			31,338	18,318	153	1,863	932	931	
	QUORUM 51%			15,902				18,471	116%	

\*If the number of lots column is filled out, it indicates that the delegate was present in person or by proxy for this meeting.



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

Board of Director's Meeting  
9568 UNIVERSITY BLVD.  
HIGHLANDS RANCH CO 80126

February 15, 2022

6:00 p.m.

<https://us02web.zoom.us/j/85741426363?pwd=djRhDI2dUtlS2xhL3lCMXdKZlNaZz09>

Meeting ID: 857 4142 6363

Passcode: 601439

+1 669 900 6833

6:00 p.m.

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*Disclaimer – This packet is provided for informational purposes only and is subject to change. Other matters may be considered as deemed appropriate.*

**1. Call to Order**

**2. Establishment of Quorum/Roll Call**

**3. Proof of Notice of Meeting**

*The Board Chair will remove any Consent Agenda item upon timely request of any Board member or Member of the Association who has an interest in the item. A request is timely if made prior to the Board vote on the Consent Agenda. Items removed from the Consent Agenda will then be considered separately by the Board immediately following action on the Consent Agenda or placed later on the agenda at the discretion of the Board.*

**4. Consent Agenda**

- Approval of Board Meeting Minutes of Action from January 18, 2022
- Approval of Finance Committee Minutes from January 17, 2022
- Approval of Architectural Review Committee Minutes from January 5, 2022
- Approval of Development Review Committee Minutes from January 12, 2022
- Approval of HRCSF Applicant: Sally Adams
- Approval of Resolution 22\_02\_03: Finance Committee Bylaws and Charter Amendment

**5. APPROVAL: DRC Applicant: Henry Hollender**

**6. Forum - Member**

**7. Director Comments**

**8. Committee Reports**

- Delegate Meeting
- Architectural Review Committee
- Development Review Committee
- Commercial Review Committee
- Finance Committee
  - Review of the January 2022 Financials

**9. General Manager Report**

**10. Continued Business**

**11. New Business**

**12. Delegate Forum**

**13. Adjournment**



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

Board of Director's Meeting Minutes

<https://us02web.zoom.us/j/85653430271?pwd=MONMN2JYR1hsSkN4SIFMdk5veIVMdz09>

Meeting ID: 856 5343 0271

Passcode: 603781

One tap mobile

+13462487799

January 18, 2022

6:00 p.m.

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1. **Call to Order:** 7:24 p.m.
  2. **Establishment of Quorum/Roll Call:** A quorum was established. Directors Jim Allen, Brock Norris, Scott Lemmon, Melissa Park and Dan DeBacco were present.
  3. **Proof of Notice of Meeting**
  4. **Consent Agenda**
    - Approval of Board Meeting Minutes of Action from November 16, 2021
    - Approval of Finance Committee Minutes from November 15 and December 20, 2021
    - Approval of Architectural Review Committee Minutes from November 3 and December 1, 2021
    - Approval of Development Review Committee Minutes from November 10 and December 8, 2021
    - Approval of Resolution 22-01-01: Judicial Foreclosure of 8898 Chestnut Hill Court
    - Approval of the removal of Finance Committee Member: Rolands Vilums

**ACTION:** A motion was made by Brock Norris and seconded by Dan DeBacco to approve the Consent Agenda.

Motion carried.
  5. **Forum – Member: None**
  6. **Director Comments:** Scott Lemmon asked Mark Giebel to prepare a future presentation to the Delegates about fire mitigation and how the masticator is being used. Jim Allen announced that Gerald Flannery resigned as CEO/General Manager on Friday, January 14, 2022 and thanked Michael Bailey for serving as Interim Manager while they work on the hiring process.
  7. **Committee Reports**
    - Delegate Meeting: None
    - Architectural Review Committee, Development Review Committee, Commercial Review Committee: Mike Bailey reported that the Committees are looking for applicants to volunteer.
    - Finance Committee: Dan DeBacco reported that the Finance Committee is seeking new applicants. Karen Jackson provided a review of the November and December 2021 Financials.

**ACTION:** A motion was made by Dan DeBacco and seconded by Brock Norris to approve the November 2021 Financials. Motion carried.
  8. **Interim General Manager Report:** Mike Bailey reported that staff will be prepared to present at the QBR next week.
  9. **Continued Business:** None
  10. **New Business:** None
  11. **Delegate Forum:** Jennifer Harris, #87 asked about the QBR.
  12. **Adjournment:** 7:38 p.m.

Respectfully Submitted,

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Melissa Park, Secretary

## **February FYI's**

### **SAT**

On January 30<sup>th</sup> we kicked off our Spring SAT/ACT preparatory class for high school kids! This is a popular class where students will embark on the journey of preparing themselves for this college entrance exam. The class runs for a month for 3 hours every Sunday at Eastridge.

### **Drama**

We have two full theatre sessions beginning this month. Wonka is a delightful story about a chocolate maker who invites five children to his factory for a hilarious journey. This is a wonderful opportunity for children ages 5-12 to learn important skills like public speaking, confidence, memorization, and teamwork.

### **Adult Dance**

Each month we run several adult dance classes that are fun and cover a variety of skills! This month we ran two classes of Line Dancing, Cowboy Cha Cha, and Country Swing. These are such a fun way to try something new and get your feet moving!!

### **Highlands Ranch Boy's High School Swim Team**

Starting in February, the four local High Schools will have their combined boys' swim team practices daily and host their home meets at HRCA. Be sure to check the February – May pool schedules for times when the team will be practicing, and hosting meets. Best of luck to the team for the upcoming season!

### **Race Series**

The 2022 race season is coming up fast, with our first race of the year the St. Patrick's Day 5K on March 19<sup>th</sup> at Town Center, presented By Living The Dream Brewing Company. Registration for all races is open and filling fast!

### **Fitness**

The annual fitness challenge is in full swing. The participants are enjoying a variety of classes. We are also adding new classes including nighttime Yoga Flow, Sound Healing, and Strength Training. The ZONE is starting to fill up again with night classes at max capacity almost every night.

### **Sports**

Boys Basketball is over halfway complete. Registration is almost full for Spring Pee-Wee Soccer and Youth Volleyball. Martial Arts is running smoothly. Adult Basketball, Soccer and Volleyball are mid-season.

### **Tennis**

Registration has started for the 2022 Adult League tennis season. Returning teams from last year began registering at the beginning of the month and new teams started registering today. The second session of Blocktime has been running for six weeks at The Tennis Pavilion at Northridge. The second session of Adult and Youth tennis classes started this week. The upcoming Tennis Social will be held on February 25.

### **Therapeutic Recreation**

January happenings included Personal instruction on land and aquatic therapy. Thrilling Thursdays, Hip Hop, Yoga, TKD, and Unified Basketball were popular. Yoga, Unified Basketball and Tae Kwon Do programs continue to serve participants in February as well as the annual Sweetheart Dance which took place on February 11th.



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

## ARCHITECTURAL REVIEW COMMITTEE

DATE: January 5, 2022

### MEETING MINUTES

#### I. CALL TO ORDER

The meeting was called to order at 5:36 p.m. by Mr. Jerry Jeter, Vice Committee Chair.

Roll call was taken and a quorum was established.

Member Name	Present	Absent	Excused
Laurie Allred, Chair			✓
Jerry Jeter, Vice Chair	✓		
Anthony Perrone	✓		

Also in attendance: Diana Sklenar, Legal Coordinator  
Cathleen Mierau, Residential Coordinator

#### II. NEW BUSINESS:

- Architectural Review Committee Minutes – Meeting Minutes from the December 1, 2021 meeting were approved by Committee Members.
- **5:45 PM Appointment -6307 Monterey Place – Patio Cover** - Mr. Phillip Gustafson attended the meeting to see if his new plans he provided of a patio cover prepared by an Architect could be approved. Mr. Jeter felt the plans were good and just wanted Mr. Gustafson to verify the openings were eight feet in height. Both Mr. Perone and Mr. Jeter requested Mr. Gustafson propose an alternative outdoor vinyl curtain for the Committee to review.
- **6:00 PM Appointment – 1042 Laurenwood Lane – Garage Addition** – Mr. and Mrs. Heckman attended the meeting to better understand a design the Committee would approve. Mr. Jeter went through the marked up drawings, he had prepared, with the homeowner. Mr. Heckman said he would be submitting new drawings based on the marked up drawings.
- **6:15 PM Appointment -10349 Hunterwood Way – Garage and home addition** Mr. Earl Anderson, the Architect, and Mr. Eric Steadman, the homeowner, attended the meeting to hear the Committee's thoughts on the new plans submitted. Mr. Jeter went through the marked up drawings he prepared for them. Mr. Anderson said he would have new plans delivered to the office by Friday, January 7, 2022 based on the changes they agreed to in the meeting.
- **6:30 PM Appointment – Winzenburg, Leff, Purvis and Payne** – Ms. Lindsay Smith, Attorney. Ms. Smith talked with the Committee about the Committee responsibility and legal issues that can happen.

- Architectural Reviews – The Committee Members reviewed the following submittals outside of the regular meeting due to the meeting running long with the appointments.
  1. 6307 Monterey Place – Patio Cover – Homeowner submitted new plans for a patio cover.
  2. 1042 Laurenwood Lane – Garage addition – New plans submitted.
  3. 10900 Oakshire Avenue – Garage addition – Previously approved to increase the height of the garage 2’ but would like to now increase the height of the roof an additional 8”.
  4. 9678 Golden Eagle Drive – Covered deck with kitchen and fireplace. – Previously reviewed on 11/3/2021. Committee requested a stain for the ceiling, cut sheet of light fixture, drawing of how deck cover ties into existing bay window and if screens meet code. The homeowner has provided this information.
  5. 10349 Hunterwood Way – Addition – Earl provided new plans, that he feels, are more of what the Committee is looking for.
  6. 10497 Wagon Box Circle – Deck with fireplace, deck cover and patio below deck submittal.
  7. 11110 Valleybrook Circle – Patio, deck, door addition and artificial turf submittal.
  8. 9718 Westbury Way – Hot tub submittal – Homeowner moved small hot tub off of window well onto paver area.
  9. 3342 Astorbrook Circle – Pool submittal with water feature.
  10. 5242 Foxborough Court – Pool submittal.
  11. 9891 Venneford Ranch Road – Painting of brick submittal – Already painted brick.
  12. 4975 Collingswood – Paint submittal – wants base to be two different colors for upper and lower half.
  13. 893 Sage Sparrow Circle – Shed Submittal – Started building without approval and neighbor does not like location.
  14. 10178 Foxridge Circle – Shed Submittal-Originally was denied because his shed was 7’ 10” in height and the proposed location is in the back 50% of lot along open space. He submitted a new shed 6’ in height in the same location.

With no further business, the meeting adjourned at 8:20 p.m.

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**Jerry Jeter**, Architectural Review Committee Vice Chair



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

## DEVELOPMENT REVIEW COMMITTEE

January 12, 2022

### MEETING MINUTES

#### I. Call to Order

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The meeting was called to order at 6:01 p.m. by Chairman Zell Cantrell.

Roll call was taken by Secretary Madlambayan. K. Westphal was online by 6:10pm

Member Name	Present	Absent	Excused
Zell Cantrell, Chairperson	✓		
Rob Mierau, Vice-Chair	✓		
Ariel Madlambayan, Secretary	✓		
Karie Westphal	✓		
Greg Banks			✓
Jerry Jeter	✓		

Also in attendance:

Diana Sklenar, CIS Supervisor

Mike Sharlow, DISH

Marilyn Manning, DISH

Kyoko Okada, Resident

Colin Campbell, Delegate

Kenneth Trujillo, DISH

#### II. Review and Approval of December 8, 2021 meeting minutes

##### Action:

A motion was made by **A. Madlambayan** to **Accept the December 8, 2021 minutes and publish as written, seconded by R. Mierau.**

- **4** member(s) **Concur;**
- **0** member(s) **Dissent;**
- **0** member(s) **Abstain.**

#### III. 341 Wildcat Reserve Parkway | DISH Antenna Installation-

Scope of Project: Installation of rooftop antennas and equipment to expand the DISH network and enhance customer service on the Arma Dei Academy located at the northeast corner of South Broadway and East Wildcat Reserve Parkway.

Jerry Jeter presented the Staff Review comments

Mike Sharlow of DISH walked the Committee through the proposed changes.

The Committee was pleased with the overall integration of the design. During discussion, the following comments were offered and responded to:

- The two faux walls screening the roof-mounted antennas are located at the perimeter of the building. How successfully are the antennas concealed by the radio transparent material?  
Screening material is made of radio-transparent fiberglass reinforced -plastic (FRP) which allows

the radio frequency to travel through the screen. Panels are pre-finished and will match the existing color scheme. Screen will fully enclose the north side antenna. Arma Dei resides on a hill which will assist in reducing the view of the cabinet in the center of the rooftop. Mock-up requested from the committee.

- Can the North tower be pulled back a bit from its current placement? The Antenna is 6ft in height which cannot be altered. Due to screen and the height of the Academy, the antenna is at its least visible point. Committee will not consider any future buildouts as presented by DISH.
- Concern about the drainage flow under the center roof equipment and stability in inclement weather. Equipment will sit on cable tray ladders that are elevated 6 inches from the rooftop surface that allow the two power cords to be integrated into and leave the drainage flow clear from blockage. Equipment is not anchored to rooftop but carries significant weight.
- Concerns related to 5G. The 5G is the most current generation of technology. An electrical study for exposure was completed by DISH. Notification of the installation will need to go out. A person would have to be on a ladder and directly in front of the antenna to have any unwanted exposure. Exposure report will be sent to the committee.
- Were other placement areas considered? DISH had been working with Cassie Thomas prior to submitting where previous designs, such as flush mounts were denied. The Academy and the Architect both agree with the current design.
- Committee requested a construction schedule.
- Opinions requested regarding the color of the screen for the North Tower to match the brick or trim color. Current color was not overturned.
- Power to the antennas and equipment will be run internally through the building to the roof. No external conduit.

**Action:**

A motion was made by **R. Mierau** to **conditionally approve the submittal with the submission of the exposure report, notification to the neighbors, a construction schedule, and a mock up of the screens, seconded by A. Madlambayan**

- **4** member(s) **Concur;**
- **0** member(s) **Dissent;**
- **0** member(s) **Abstain.**

**IV. Non-Agenda Resident Comments**

There were two Residents in attendance

Kyoko Okada presented to the committee her concerns about the amount of waste in Colorado and what steps can be taken to ensure that persons recycle more and take advantage of composting. It was recommended that Kyoko pass her information along to the Board of Directors for consideration.

Colin Campbell inquired about the structure being erected in Central Park. This turned out to be a previous submittal to the DRC for Postino's Restaurant.

**With no further business, a motion was made by R. Mierau to adjourn the meeting. Seconded by A. Madlambayan. The meeting adjourned at 6:48 pm.**

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Zell Cantrell, Chairperson  
Development Review Committee

Ariel Madlambayan, Secretary  
Development Review Committee

## Community Relations January/February Update

### January Events

#### **Your Health with UHealth: Heart Health**

Jan. 5 – Virtual, 6:00 – 7:00 p.m.

Attendance: 44 people

#### **Drive for Life Blood Drive**

Jan. 6 – Northridge Recreation Center, 9:00 a.m. – 1:30 p.m.

Attendance: 101 people; Saved lives for 303 people

#### **Glow in the Dark Yoga**

Jan. 21 – Southridge Recreation Center, 5:00 – 7:00 p.m.

Attendance: 41 people

### February Events

#### **Your Health with UHealth: Pain Management**

Feb. 2 – Virtual, 6:00 – 7:00 p.m.

Discussion will include common pain management issues.

#### **Winter Cultural Series – Michael Friedman Jazz Band**

Feb. 3 – Cherry Hills Community Church, 6:30 – 8:00 p.m.

Join bass player Michael Friedman and his band of top-flight musicians for an evening of straight-ahead jazz, bebop, and original music.

#### **Chinese New Year - CANCELED**

Feb. 5 – Southridge Recreation Center, 2:00 – 3:00 p.m.

Due to an overwhelming level of COVID at the Great Wall Chinese Academy, this event has been cancelled.

#### **Father Daughter Dance**

Feb. 4 & 5 – Highlands Ranch Mansion, 6:30 p.m., 1:30 p.m. and 6:30 p.m.

Spend an evening full of fun, laughter, and dancing with your sweetheart at the Father and Daughter Sweetheart Ball.

#### **Cocktails to Go – Valentine’s Edition with Leopold Bros. Distillery**

Feb. 9 – Virtual, 6:00 – 7:30 p.m.

Leopold Bros. Distillery will lead the way teaching and preparing sweet and savory cocktail recipes to make your Valentine’s Day special.

#### **Family Magic Show**

Feb. 12 – Southridge Recreation Center, 7:00 – 8:00 p.m. (Rescheduled from January)

Do you love to be amazed and laugh? We have an amazing family entertainment event just for you. Our event is a fun, interactive show for the whole family - with Scotty Weise Magic.

#### **Winter Cultural Series – Denver & District Pipe Band**

Feb. 17 – Cherry Hills Community Church, 6:30 – 8:00 p.m.

The Denver and District Pipe Band is a community-based group of bagpipers, drummers, and dancers from throughout the front range of Colorado.

#### **Superheroes Unite!**

Highlands Ranch Community Association, 9568 University Blvd., Highlands Ranch CO 303-791-2500  
[www.HRCAonline.org](http://www.HRCAonline.org)

Feb. 19 – Southridge Recreation Center, 10:30 a.m. – Noon (Rescheduled from January)

Join us for an awesome morning with Captain Marvel and Captain America as they put your little superhero through superhero training.

**Cold Cases and Cocktails**

Feb. 24 – Southridge Recreation Center, 6:30 – 8:30 p.m.

Join us for a live presentation of the 1991 United Bank murder presented by Denver PD Lt Jon Priest (ret), former Denver Police Commander of Major Crimes.

**Please check our web pages:**

[HRCA Event Calendar](#) for alternate dates and more information on upcoming events.



**Minutes of the January 17, 2022 Finance Committee Meeting  
Highlands Ranch Community Association, Inc.**

<u>Committee Members Present:</u>	<u>Staff Members Present:</u>	<u>Visitors Present:</u>
Dan DeBacco, Chair	John Phibbs, Finance Director	Jim Allen
Ron Welk	Karen Jackson, Accounting Manager	Melissa Park
Mikel Wilcox	Sandy Farish, Staff Accountant	Ken Joseph
John Mackowiak		Jennifer Harris
Leighton Stephenson		
Briceson Kahler		

Dan DeBacco called the meeting to order at 5:00 p.m. via GoToMeeting online. A quorum was present.

Dan DeBacco started the meeting with the resignation of HRCA CFO, Charter & Bylaw review and Capitalization policy review.

Next up Ken Joseph Director of Operations and Programs gave a review the Reserve Study which will be completed in February 2022.

The Finance Committee reviewed the December 20, 2021 Finance Committee meeting minutes.

**A motion was made to approve the December 20, 2021 Highlands Ranch Community Association Finance Committee meeting minutes as presented. The motion was approved unanimously.**

**Motion:                      Briceson Kahler                      Second:                      John Mackowiak**

The Finance Committee then reviewed and discussed the December 31, 2021 HRCA Financial Statements. The actual to budget favorable/unfavorable variances were identified, explained and discussed. The following specific topics were discussed:

- Administrative Fund:
  - For the month and year-to-date ending December 31, 2021, Total Revenues for the Administrative Fund are 16% unfavorable and 4% favorable to budget, respectively.
  - For the month and year-to-date ending December 31, 2021 Total Expenses for the Administrative Fund are 30% and 7% unfavorable to budget, respectively.
  - Year-to-Date Net Revenues for the Administrative Fund before transfers are 4% unfavorable to budget.
- Recreation Fund:
  - For the month and year-to-date ending December 31, 2021, Total Revenues for the Recreation Fund are 5% and 4% favorable to budget, respectively.
  - For the month and year-to-date ending December 31, 2021, Total Expenses for the Recreation Fund are 16% unfavorable and 4% favorable to budget, respectively.
  - Year-to-Date Net Revenues for the Recreation Fund before transfers are 35% favorable to budget.
- Backcountry Fund:
  - For the month and year-to-date ending December 31, 2021, Total Revenues for the Recreation Fund are 13% unfavorable and 37% favorable to budget, respectively.
  - For the month and year-to-date ending December 31, 2021, Total Expenses for the Recreation Fund are 79% and 14% unfavorable to budget, respectively.
  - Year-to-Date Net Revenues for the Recreation Fund before transfers are 20% unfavorable to budget.

**Minutes of the January 17, 2022 Finance Committee Meeting - Continued  
Highlands Ranch Community Association, Inc.**

The Finance Committee then reviewed the December 31, 2021 (Fourth Quarter) Highlands Ranch Cultural Affairs Association financial statements.

- For the year to date ending December 31, 2021, it was noted that Total Revenues are 2% favorable to budget.
- For the year to date ending December 31, 2021, it was noted that Total Expenses are 14% unfavorable to budget.

The Finance Committee then reviewed the December 31, 2021 (Fourth Quarter) Highlands Ranch Community Scholarship Fund financial statements.

- For the year to date ending December 31, 2021, it was noted that Total Revenues are 82% favorable to budget.
- For the year to date ending December 31, 2021, it was noted that Total Expenses are 5% favorable to budget.

The Finance Committee then reviewed the December 31, 2021 (Fourth Quarter) Highlands Ranch Backcountry Conservation & Education Fund financial statements.

- For the year to date ending December 31, 2021, it was noted that Total Revenues are 7% favorable to budget.
- For the year to date ending December 31, 2021, it was noted that Total Expenses are 49% favorable to budget.

**A motion was made to recommend the HRCA Board of Directors accept the December 31, 2021 (Fourth Quarter) Highlands Ranch Cultural Affairs Association, Highlands Ranch Community Scholarship Fund and Highlands Ranch Backcountry Conservation & Education Fund financial statements as presented. The motion was approved.**

**Motion:            Mikel Wilcox                      Second:            Ron Welk**

The next Finance Committee meeting is scheduled for Monday February 14, 2022 at 6:00 p.m.

The meeting was adjourned at 5:54 p.m.

Respectfully Submitted,

Karen Jackson  
Highlands Ranch Community Association, Accounting Manager