

# Meeting of the Board Minutes

Minutes from July 16, 2024



**Agenda item:** Call to Order

**Presenter:** Monica Wasden

**Conclusions:**

The meeting was called to order at 7:15 p.m.

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**Agenda item:** Establishment of Quorum/Roll Call

**Presenter:** Jim Allen

**Conclusions:**

A quorum was established. Directors Monica Wasden, Jim Allen, Dan DeBacco, Leo Stegman, and Todd Landgrave were present.

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**Agenda item:** Proof of Notice of Meeting

**Presenter:** Jim Allen

**Conclusions:**

Jim Allen confirmed the Proof of Notice of Meeting.

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**Agenda item:** Consent Agenda

**Presenter:** Monica Wasden

**Action Items:**

- Approval of Board Meeting Minutes of Action from June 2024
- Approval of Architectural Review Committee Minutes from June 2024
- Approval of Design Review Committee Minutes from June 2024
- Approval of Jenna Nyguen appointment to the Design Review Committee

**Conclusions:**

A motion was made by Jim Allen and seconded by Dan DeBacco to approve the Consent Agenda. Motion carried.



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**Agenda item:** Member Forum

**Presenter:** Members

**Discussions:**

Kyoko Okada (1652 Spring Water Lane, Highlands Ranch, CO 80129): Shared her concerns with the Board regarding the amount of trash in Highlands Ranch. General Manager Mike Bailey shared information about Waste Connections and asked for her contact information. Staff will follow up with Kyoko.

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**Agenda item:** Director Comments

**Presenter:** Board of Directors

**Discussions:**

None

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**Agenda item:** Committee Reports

**Presenter:** N/A

**Discussions:**

Delegate Meeting: None

Finance Committee: Brice Kahler presented the June 2024 Finances. He presented and discussed the HRCA balance sheet, cash flow statements, and income statements. Time was allotted for Q & A with the Board.

**Conclusions:**

Motion was made by Dan DeBacco and seconded by Leo Stegman to approve the May and June 2024 Finances. Motion carried.

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**Agenda item:** General Manager Report

**Presenter:** Mike Bailey

**Discussions:**

General Manager Mike Bailey commented on the following:

- Thanked the Board and everyone, staff, and members, for the work that is being done on the Wildcat Regional Park proposal.



- Thanked Rebecca Ruiz for her communications and marketing presentation and the work she has done.
- Budget season is fast approaching, and staff are excited to hit the ground running in August.
- His excitement about the Reston Association coming out in August
- Staff are looking forward to the walkthrough of Westridge with the Board and believes it will be beneficial for all the Board to see.

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**Agenda item:** Continued Business

**Discussions:**

None

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**Agenda item:** New Business

**Discussions:**

Dan DeBacco and Jim Allen were looking for an update regarding a leadership retreat and development. Mike Bailey shared he is registered to go to the Community Association Institute large-scale manager's workshop in September. Bailey shared that the staff will be doing something during the 3<sup>rd</sup> quarter of 2024.

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**Agenda item:** Delegate Forum

**Presenter:** Delegates

**Discussions:**

Dennis Epperly | Delegate District 2: Asked if Douglas County approves HRCA's proposal regarding Wildcat Regional Park, how would it affect the budget. Brice Kahler shared that OSCA funds would cover any expenses that occur. Monica Wasden shared that once there is more information the Board will share it.



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**Agenda item::** Adjournment

Monica Wasden

**Conclusions:**

The Board of Directors Meeting adjournment was motioned by Leo Stegman and seconded by Dan DeBacco. Meeting adjourned at 7:32 p.m.

**Respectfully submitted,**

A handwritten signature in blue ink, appearing to read "Jim Allen", is written over a horizontal dashed line.

Jim Allen